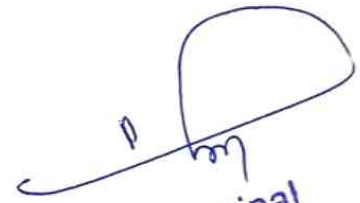


**Action Taken Report of the Meeting held on 25.07.2023.**

1. As per the resolution of the meeting, Prof. Subhash Chandra Mandi and Dr. Chandrabali Das prepared the Academic calendar of 2023-24.
2. As per the resolution the Academic Committee of the College sat with the HODs of all the departments to finalise the allotment of classes structured under the NEP and the CVAC and AECC classes of both B.A and B.Com were also allotted.
3. As per the resolution the NSS took initiative to talk with the Byanjanbarna Foundation to organize a 5 days Yoga and Meditation workshop for the students of the College prior to NAAC visit.
4. The SSR for inviting the NAAC peer team to the College was meticulously prepared by the IQAC team with due cooperation from the teachers and the non-teaching staff of the College and submitted to NAAC on 17.6.2024.
5. As per the resolution the orientation programme of the students of Semester I was organized on 31.7.2023.
6. The grade matrix of NAAC was explained in details by Prof. Pilu Chandra Das to all the other members of the IQAC sincerely so that the college and team IQAC can work in the right direction to achieve a satisfactory score after evaluation by NAAC.

  
Principal  
Kidderpore College

**Action taken Report of the Meeting held on 22.8.2023**

1. As per the resolution adopted in the Meeting Prof. Dr. Srabani Roy Maiti was entrusted with the task of preparing the Feed back forms in the form of Google forms with appropriate questionnaires to get the feed back from the desired stake holders primarily the students, the teachers and the Alumni. Accordingly Dr. Srabani Roy Maiti prepared the forms and submitted to the IQAC in due course of time.
2. The Internal Academic Audit for the session 2022-23 was prepared by the IQAC team and uploaded in the College website.
3. IQAC met the SACTs and the members of the Non-teaching staff of the college and sought their cooperation for the preparation of the SSR. The SACTs and the NTS pledged to wholeheartedly cooperate for the successful completion of the SSR and submission to NAAC at the right time.
4. A team comprising Dr. Dipanwita Ghosh, Dr. Avijit Sikdar and Prof. Saptarshi Chakraborty was prepared for the preparation of the Academic audits of 2018-19, 2019-20 and 2020-21.

  
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## Action taken Report of the Meeting held on 12.10.2023

1. As per the resolution adopted in the meeting, Psychological Counselling Cell was formed consisting of Dr. Pravabati Das Mullick, Dr. Dibyendu Roy, Dr. Chandrabali Das and Prof. Jaya Basu Sarbadhikari. The Cell contacted an organization namely Iswar Sankalpa to begin psychological counselling of the students and staff of the College by appointing a professional psychological counsellor. Two dignitaries from the organization visited the College and held preliminary discussions with the members of the cell and the Coordinator of the IQAC Dr. Swati Pal.
2. The Heads of all the Departments were advised to visit the websites of different HEIs to get an idea of the PPT to be prepared to project the Departmental Profile before the NAAC peer team. Accordingly the Heads of the Departments took initiative to prepare the PPT of the Departmental profile.
3. The members of the Culture Subcommittee and the NSS and NCC resolved to observe all days of special significance with due respect and esteem. They decided to encourage the students to participate more and more in debates, quiz and poster making competitions on different occasions.

  
Principal  
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### Action taken Report of the Meeting held on 22.1.2024

As per the resolution adopted in the Meeting the Committee for the preparation of AISHE was formed with the following members:

1. Dr. Itu Singh (Nodal officer)
2. Prof. Somnath Manna
3. Dr. Chandrabali Das
4. Dr. Dibyendu Roy
5. Prof. Iti Biswas
6. Mr. Debgopal Mandal (NTS)

The Committee agreed to check and cross check all the data regarding student enrolment, pass percentage and insert only the proper data in the AISHE reports. These data furnished in the AISHE report would be further inserted in the NIRF Report and the subsequent AQARs.



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Action- Taken Report of the IQAC Meeting dated 16.4.2024

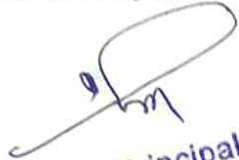
As resolved in the meeting the teachers of the College were entrusted with multiple responsibilities for the successful completion of the SSR.

1. All the teachers submitted their publications of the last 5 years to **Prof. Sutapa Bhattacharya and Prof. Diya Banerjee** to complete the research related part of the SSR contained in criteria 3.
2. The reports of the activities performed with the Colleges as per MOU signed were prepared in the PDF format, uploaded in the website and link created.
3. **Prof. Abhijit Sikdar, Prof. Archana Pandey** successfully and meticulously collected the data of students progressing to Higher Education in the last 5 years and submitted to **Dr. Chandrabali Das** to help her complete criteria 5 of the SSR.
4. **Prof. Shouvik Chongder** started taking initiatives to renew the registration of the Alumni Association of the College.
5. **Prof. Sujata Ghosh and Dr. Sanbad Banerjee** initiated efforts to prepare the Academic and Gender Audits.
6. The IQAC submitted the **IEQA** on 18.4.2024. After submission some clarifications were sought which were cleared and the IEQA was resubmitted on 6.5.2024. It was accepted along with the AQAR 2022-23.

  
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Action taken Report of the Meeting held on 14.5.2024

1. As per the resolution adopted in the Meeting all the teachers of the College opened **Vidwan ID**. The teachers also submitted the **PDFs of their NET and PhD certificates** to the IQAC.
2. **Dr. Dibyendu Roy** submitted the list of participants of Yoga to **Dr. Chandrabali Das** and Criterion 5 of SSR was successfully completed.
3. **Prof. Arusharko Bannerjee** and **Prof. Susmita Ghosh** took the responsibility to activate and operate the Language Lab while **Dr. Srabani Roy Maiti** and **Prof. Srija Ghosh** took the responsibility to operate the Soft Skill Development courses.
4. **Prof. Subhash Chandra Mandi** was entrusted with the task to look after the **Grievance Redressal Cell**, properly document all the programmes and meetings while **Dr. Avijit Sikdar** was entrusted with the responsibility to look after the operation and documentation of the **Anti-Ragging Cell**.
5. **Dr. Amrita Bhattacharya, Dr. Mijanur Rahaman, Dr. Aparna Pal, Dr. Sharmila Chanda** and **Prof. Priyanka Biswas** sincerely prepared the PDFs of the pay fixation certificates of the College Staff and submitted to the IQAC.

  
Principal  
Kidderpore College