SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

KIDDERPORE COLLEGE

PITAMBER SIRCAR LANE

700023

kidderporecollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

June 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established in the year 1966, Kidderpore College remains steadfast in its commitment to provide learning opportunities for all. It is affiliated to the University of Calcutta and is included in the list of colleges under section 2(f) &12(B) of the UGC Act,1956 under the head of Non-Government Colleges. The students here hail from varied social and economic backgrounds and present a mosaic of different cultures, languages, and faiths. It is because of the dedication and discipline of its students that Kidderpore College is now recognized as a promising institution of education in this region. Kidderpore College is one of the few in Kolkata which boasts of five language departments – English, Bengali, Hindi, Urdu and Persian. It has a dedicated team of teachers and most of them have been awarded Doctoral degrees. The non teaching staff members are helpful and supportive. The authorities and the faculty members acknowledge that learning comes in various forms and can be transmitted through various ways. Thus, the students are encouraged to take part in various co-curricular and extracurricular activities and competitions both in the college and outside. The NCC and NSS cells of the college are very active, and many students enroll each year. Voluntary community service organised by the college makes our young learners responsible, compassionate human beings. The Eco Club of the college imparts valuable education regarding protection and nurturance of our environment through seminars, lectures and practical workshops. The Women's Forum organises seminars, lectures and workshops directed at creating awareness regarding gender discrimination

The college has an enviable collection of books in its library. Regular book purchases monitored by the departments enrich the collection of the library which has also embarked on a project of digitalization of catalogues. Books, magazines, journals and pamphlets are availed of by both teachers and students. The Department of English, Kidderpore College, publishes an annual academic journal. Career Counselling Cell of the college performs a vital role in steering our students towards the right direction. The College has signed multiple Memoranda of Understanding with various colleges and organisations for a collaborative approach towards imparting inclusive education. The Alumni of the college contribute to the betterment of the institution.

Vision

Academic Upliftment:

·   The vision of the college is to make the students self-reliant and inculcate in them a love of knowledge. It aims to enrich academic quality and human resources, develop healthy practices and create social awareness among the students through a host of scholastic, social and cultural activities. The college delivers all kinds of assistance to the students in utilization of its infrastructure.

Inclusive Environment:

·   The aim is to provide holistic and inclusive education to students coming from every stratum of society so that they can establish themselves as ideal responsible citizens. It is trying to create a perfect ambience for the students so that they can do their best and contribute to the advancement of the institution and the society as well.

Social Responsibility:

It is also the vision of the College to guide the students in the field of social responsibility. It revolves around diffusion of essential human values thriving on wisdom, universalism, and cultural pluralism

Mission

·   Our mission is to move towards excellence in higher education. The college coordinates the activities of the teachers, students and other staff members to ensure smooth functioning and all-round development of academics as well as other curricular activities.

·   The college ensures better dissemination of pedagogical issues and the creation of progressive, dynamic, rational, and analytic outlook among students. Our mission is to ensure standard and quality education to all.

·   The mission of the college is also to ensure gender equality by emphasizing on women education and thereby empowering them. All the stakeholders of the college work together for the effective implementation of the policies.

·   Since students from varied financial and social backgrounds enroll for the courses offered by our college, we wish to provide holistic and affordable education to all.

We wish to create employment opportunities for students in various organizations and industries

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The College has a diverse students' community, and there is exposure to, and exchange of various cultures. The pluralist culture is reflected in the celebrations of different religious and cultural programmes, including Saraswati Puja and Iftar party. The College is one of the few in Kolkata which offers five languages to the students.
2. Interested students enthusiastically participate in class and extra-curricular activities. Our students regularly participate and also bag prizes in various competitions like the Hindi Mela, Youth Parliament.
3. Despite space crunch, we have a Language lab, ICT rooms, Smart Rooms, Computer Lab, and a Gymnasium.
4. In the last few months new rooms, inclusive of a Reading Room, have been added and new toilets have been constructed for the students.
5. Various national-level seminars, funded by Ministry of Human Resourse and other bodies like Urdu Academy, have been organized by our College.
6. The college boasts of highly qualified faculty members, most of whom hold a doctoral degree.
7. The non-teaching staff members of the college are very cooperative and actively contribute to the smooth functioning of the institution.
8. Under the guidance of our teachers, the students of our college run *Sahapathi*, Kidderpore College Community Education that helps educating underprivileged children of the locality.
9. The NSS & NCC Cells of the college organize regular educational and training programmes and voluntary community services to instill the spirit of empathy and social responsibility in our students.

10. Kidderpore College is one of the centres of NSOU that offers Distance Education through diploma programmes.
11. Our Library is a treasure trove for teachers and teachers. Special collections, rare books find space alongside a huge collection of books pertaining to the syllabi of all the courses offered by the college.
12. The college is proud of the academic journal annually published by the Department of English. Teachers of the institute are deeply research-oriented and publish regularly in national and international journals and books.

Institutional Weakness

1. Centred in a busy bustling urban location, our main problem continues to be the lack of space. Illegal occupation of land around the existing building has left no scope for expansion.
2. Language has been a nagging problem for many years and continues to be a vexing one. Our students mainly come from Hindi/Urdu linguistic background and, hence, find it difficult to write their examination papers in English and Bengali.
3. Many of our students come from very humble socio-economic backgrounds and are often forced to take up jobs, not only to contribute to their family income, but also to ensure that they can continue with their studies. This often leads to irregular attendance.
4. While our college is near the bus stop, the building is surrounded by congested habitation. Hence our College has a very narrow entrance. Moreover, blaring loudspeakers, at times, make it impossible for the teachers to make themselves heard and take classes peacefully.
5. Lack of a proper playing ground limits extra-curricular activities for the students. The college has no option but to organize its Annual Sports in the University grounds.

Institutional Opportunity

1. The College has signed various Memoranda of Understanding with different colleges and institutions. This has led to faculty exchange programmes, and seminars in collaboration with each other. Although class taking was strictly restricted to the syllabus as prescribed by the University of Calcutta, the students enjoyed and took part in the discussions enthusiastically.
2. Many of our students shine brilliantly in their chosen path and make themselves and the College proud.
3. The students attended many seminars in which they interacted with various career counselling agencies. This provided them with the idea about the professional world that they would have to step into after their graduation from Kidderpore College.
4. Add-on courses have been designed in multiple domains to make our students gain competence in computer, language, mass communication, personality development etc.
5. The college takes great care to uplift the social condition of the local underprivileged children through various educational and training programmes.

Institutional Challenge

1. Attendance in class continues to be a major problem. The reasons behind this are that some of the students work as they have to support themselves and their family, and sometimes it is societal pressure which often forces particularly the female students to discontinue their education. Many students also shift their focus to courses which might help them to quickly secure a job

2. The economic background of the students is a big hindrance and, sometimes, proves to be the only reason behind the dropout in our College. The entire payment of fees is made in two parts – at the time of admission and at the time of examination and this makes it difficult for the students.
3. Language of written communication, especially Bengali and English continues to be a challenge for our students, most of whom are proficient in Hindi or Urdu.
4. Lack of enough Non-Teaching staff members hinders the smooth operation of the college.
5. Seats for the reserved category of students are often not filled up because of lack of authentic documentation.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Kidderpore College offers undergraduate programs in B.A./B.Sc., B.Com streams affiliated with the University of Calcutta. Orientation program provides students with the academic calendar, syllabus, and examination pattern. Some departments use innovative methods like Film screenings and discussions (e.g., Journalism & Mass Communication & English), Power Point presentations and LCD projectors, Guest lectures by experts. Some departments, like English, incorporate presentations & debates into their assessments. The college embraces technology for enhanced learning, using PowerPoint presentations and projectors for visual aids. The library offers access to online resources and databases. Fourteen add-on courses introduced in areas like soft skills development, enhance communication, teamwork, and problem-solving abilities. "Certified Accounting Technician" course was offered by the Commerce department. The College goes beyond theoretical knowledge by offering practical classes to hone job-specific skills. Internship opportunities provide valuable real-world experience, increasing student employability. Adapting to the Pandemic, the College Shifted to online learning platforms like Skype and Google Meet, conducting several online orientation programs, classes, webinars, and conferences. Online Yoga Courses and "Digital Literacy" training was provided during the pandemic for students' well-being. Alongside remedial classes for academically weaker students, counseling sessions are conducted for final year students on job prospects. Case studies, lectures by professionals, and courses on ethics help students develop critical thinking and ethical decision-making skills. Dedicated courses, workshops, and inclusive language promote gender equality and awareness. Community service opportunities and mentorship programs cultivate social responsibility and a sense of community. Courses, field trips, research projects, and sustainable practices on campus raise awareness about environmental challenges and encourage responsible behavior. More than 600 students per year write reflective essays to showcase how the curriculum has impacted their understanding of these crucial issues. Assessment rubrics consider the application of ethical principles, gender sensitivity, and sustainable practices. The College actively seeks feedback to improve its curriculum and services. The Internal Quality Assurance Cell (IQAC) plays a crucial role by creating online surveys tailored for students, alumni, and employers. These gather feedback on curriculum relevance, infrastructure, and teaching effectiveness. The data is analyzed to identify areas for improvement for a more enriching student experience.

Teaching-learning and Evaluation

Kidderpore College caters specifically to the needs of students from underprivileged backgrounds, with a majority coming from the college's immediate vicinity. Many of these students are first-generation learners.

We admit our students through a transparent online process adhering to the admission and reservation guidelines given by the University of Calcutta. Though we have students from all sections of society, the number of students from the SC/ST/OBC category with proper certificates are less in number.

The college has a sanctioned intake capacity of 1339 and the enrolment percentage of last 5 years is 53.84. The students' strength in 2022-23 was 2013 and the number of teachers was 58.

Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various teaching -learning methods are introduced, such as Orientation programmes, Study tours, Field trips, Seminars, GD, Projects, Competition, Cultural activities, Social awareness drives and many more. The college also has a well-equipped ICT system to make teaching and learning more effective.

We have a devoted group of teachers who are in possession of degrees like D.Litt., PhD, NET/SLET and many are in the process of completing their Doctoral research.

The Programme Outcomes and Course Outcomes are clearly displayed in the institutional website and teachers make the students aware of these at the beginning of each Semester. The attainment of POs and Cos are tested. Our students are regularly assessed through Internal Examinations and Tutorials.

The University regularly conducts examinations and declaration of results is prompt. The average pass percentage during the last 5 years was above 50%. Most students clear all 6 semesters within the CBCS stipulated time frame of 5 years.

Students can register their grievances to the college authorities in relation to their internal assessments, marks allotment and end semester examinations. All the grievances are addressed and resolved with special care.

The college follows the NAAC guidelines and has submitted data for a student satisfaction survey to collect feedback from the students on curriculum delivery, management and institutional infrastructure facilities.

Research, Innovations and Extension

Kidderpore College has nurtured the environment for research and extension activities since the second cycle of NAAC accreditation. The NSS, NCC, and the cultural subcommittee have been active and vigilant throughout the period with their social outreach and extension programmes. As the physical location of the college is in a densely populated urban setting, that probably dates back to the birth of the city itself, regular awareness programmes on vector-borne diseases, clean campus drives and Ganga trekking, heritage walks form the plinth of the social outreach activities conducted by the college. The cosmopolitan demographic mix of students has prompted the NSS/NCC programme officers to inculcate among them the values of cleanliness, hygiene rules, regular health check-ups, drug addiction prevention, and community-building aspirations.

The ecosystem for innovation, the labyrinth of higher education, guided students through the rough Covid years, preparing them for online classes and online examinations. The online learning modules and the spread of ICT in education have been in full swing during these years. Workshops, seminars and hands-on training initiatives are some of the methods used by the institution.

The College has conducted interdisciplinary workshops, seminars with ICSSR-ERC funding, short-term courses/FDP focusing on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship. The Women's Forum, the Electoral Literacy Club, the HEPSN contributed their part in helping students to look beyond their immediate curriculum and enrich themselves through community welfare The Commerce Department of the college has been proactive in creating industry-college linkage.

The College has encouraged the faculties to publish in UGC Care listed journals, indexed academic journals and other publications like magazines, newsletters, etc. The younger faculty has contributed extensively to research and publications. An average of 15 teachers per year for the period under consideration contributed to chapters in edited volumes of books. The number ranges between 8 to 18 for contributions to Journals.

Publications like *Emerging Horizons in Commerce*, an ICSSR-ERC sponsored book (Levant Books) and *Maghribi Bengal Mein Urdu Tehqeeq-O-Tanqeed: Masail-O-Imkanat* in Collaboration with West Bengal Urdu Academy (Department of Urdu) and *Intersections*, a peer-reviewed annual online journal (Department of English) deserve special mention.

Infrastructure and Learning Resources

Adequate infrastructure facilities are necessary for efficient conduct of academic programmes. But finances become the key hurdles in growth of infrastructure in terms of keeping pace with the academic developments. The college provides suitable infrastructure facilities which are essential to maintain academic quality and also to meet the daily functional needs of the institution. Physical facilities for curricular and co-curricular activities include classrooms which are equipped with multimedia teaching aids. They are regularly used for presentations, seminars, screening movies, etc. The college provides facilities for extracurricular activities like sports, outdoor and indoor games, NSS, NCC, soft skills, Yoga and Cultural activities. The other facilities on the campus such as library, computer lab, Language lab, gymnasium, canteen, and students' common room are developed to contribute to the effective environment for curricular, extra- curricular and administrative activities.

The college has a well-equipped library which has a substantial collection of books, journals and other learning materials, e-resources through N-List (Inflibnet). The library is partially automated with Integrated Library

Management System-ILMS (e-Granthalaya, version 3.0 from the year 2014-15), Library Management software and OPAC (Online Public Access Catalogue). The entire library premise is under CCTV surveillance as library provides open access to the students. The Librarian organizes Library Orientation Programmes at the beginning of the academic sessions to make students aware of all the services and facilities provided by the library.

The college is Wi-fi enabled campus. There is internet connectivity in the Principal's room, College Offices, Reading Room, Teachers' Staff Rooms, Library, Departments & the respective Laboratories. The speed is 80 MBPS. Adequate ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes.

The College Finance Committee allocates appropriate budget for maintenance of infrastructure as well as renovation and repair of the institutional structure. Annual maintenance facility for gymnasium, computers, air conditioners etc. are available.

Student Support and Progression

Kidderpore College makes sustained efforts to provide necessary support and assistance to the students, to enable them to acquire skills and experiences and to facilitate their holistic development and progression.

Minority Grants Sub Committee and Kanyashree Sub Committee enable the students of the minority community to get the minority grants to facilitate their studies and to fund education of the girl students.

There are statutory committees – Career counselling and Placement cell, Grievance Redressal cell, Anti-Ragging Cell, Women's Forum, Internal Complaints Committee and welfare measures to support students, including those for redressal of issues relating to Sexual Harassment and other matters of concern. Capacity building and skill enhancement initiatives are taken by the College which include giving our students training in Soft Skills. The College has signed MoU with Anudip Foundation that provides on-job training to the students. The Career counselling & Placement Cell has conducted a course on Digital Literacy in collaboration with Anudip Foundation, particularly for the girl students to enhance their digital skills. The Department of Journalism & Mass Communication has also conducted soft skill training in the form of Radio Production workshop. Communications and linguistic skills are provided by the Department of English. The Department of Physical Education along with the NCC Unit provide Life Skills like Yoga and physical fitness. Computing and ICT Skills have been imparted through workshops conducted by the Department of Education.

As ours is an Undergraduate College, the number of students getting jobs is relatively less compared to that of students proceeding to higher education. Our faculty are constantly working to make our students empowered participants in the job market.

Numerous Cultural events held at the college aim to increase the Cultural Competence of Students and make them aware of the plurality of our society. Our regular conduct of sports activities is important for developing a healthy mind in a healthy body. We encourage our students not only to participate in sports/cultural activities but also to bag prizes and make the institution proud.

The registered Alumni Association of the College consistently contributes to the development of the Institution by enriching the students with their practical experiences, philanthropic work towards the society and providing valuable guidance to the students as and when necessary.

Governance, Leadership and Management

Leadership, Governance and Management at Kidderpore College practices a democratic and participatory method of governance with all stakeholders participating actively in its administration in accordance with the vision and mission statement of the college. The Governing Body is the highest decision-making body for college administration who delegates authority to the Principal. It is comprised of teaching and non-teaching members, university and government nominees and student representative. The college focusses on imparting quality education by taking the views of all stakeholders associated with the college with regard to its mission.

Our college is a grant-in-aid affiliated college. The Principal being the secretary of the Governing Body takes initiative for proper implementation of plans. The college has initiated e-governance in the areas of administration, finance & accounts, students' admission and support, and examination for smooth functioning.

The teaching and non-teaching staff members enjoy several welfare supports like health insurance, different nature of leave and financial benefits. The teaching staff also get financial support for attending workshops.

Teaching-learning process is regularly monitored by the IQAC. The introduction of new course structure under NEP (2020) in the session 2023-24 along with existing CBCS courses has been smoothly implemented in all the departments of the college. All the faculty members are encouraged and supported to participate in Orientation Programmes, Refresher Courses, FDPs, Workshops, Seminars and Conferences related to the teaching-learning process and research. Collaborative quality initiatives with other institutions have been taken by the IQAC by signing Memorandum of Understanding (MOU) for exchanging knowledge with them.

The audit of annual accounts of the college is attempted regularly by the external auditor recommended by the Higher Education Directorate, Government of West Bengal and such reports are tabled in the Governing Body for approval and ratification. The audit report is mandatorily sent to the office of the Director of Public Instructions, Government of West Bengal, immediately after the execution of the audit.

The IQAC initiated a number of initiatives like ISO certification, application for NIRF, execution of Academic and Administrative Audit, taking membership for online access of books from N-List under INFLIBNET, etc.

Institutional Values and Best Practices

Kidderpore College tries its best to maintain gender equality in its campus. NSS & NCC encourages equal participation from male and female students alike. Facilities like separate toilets, common rooms, sanitary napkin vending machines are available here. Gender Sensitisation Programmes are organised to create awareness in the students regarding equal opportunities for all. Women's Forum organizes annual workshops and training programmes to facilitate this. Internal Complaints Committee, Grievance Redressal Cell, Anti-Ragging Cell and Women's Cell ensure gender equality is maintained.

The college is conscious of the importance of conservation of energy and waste management. There are separate waste-bins for non-biodegradable and biodegradable waste. As an institution we are aware of the need to conserve water and electricity. Tree plantation drives involving the students are regularly initiated by the Eco Club of the college. Disabled-friendly washroom has been built to make the infrastructure of the college more inclusive.

Quality audits on environment and energy are conducted by the institution. Initiatives are undertaken by the

students and teachers of the college to keep the campus clean and green. Low maintenance herbs and shrubs have been planted in recycled plastic bottles. College also organised awareness campaign for Mangrove Protection.

Kidderpore College receives students from different communities and religious faiths. To inculcate values of tolerance and harmony towards cultural, regional and linguistic differences, we celebrate Republic Day, Saraswati Puja, International Mother Language Day, Independence Day, Iftar party, etc.

As best practices, the Department of English publishes its annual journal, named Intersections – A Journal of Literary and Cultural Studies. Its primary objective is to publish high quality research papers by faculties, research scholars and students. Community Coaching classes, named Sohopathi are also held on a weekly basis, that assist local underprivileged children with their regular school work, co-curricular activities, stationery and copies.

The college was established with the aim to provide quality education to the local community for the long-term upliftment of the area. The people of the area are economically weaker and mostly first generation learners. The distinctiveness of our college lies in the fact that it offers courses in 5 languages – English, Bengali, Hindi, Urdu and Persian.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KIDDERPORE COLLEGE
Address	Pitamber Sircar Lane
City	Kolkata
State	West Bengal
Pin	700023
Website	kidderporecollege.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Abhijit Ganguly	033-24597790	9433002221	-	kidderporecollege @gmail.com
IQAC / CIQA coordinator	Swati Pal	-	8617734603	-	swatipal24@gmail. com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of Calcutta	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-07-1969	[View Document](#)
12B of UGC	01-07-1969	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Pitamber Sircar Lane	Urban	0.3095	1480.397

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, Honours	48	Higher Secondary (10+2) or its equivalent Examination	Bengali	44	1
UG	BCom,Commerce,Programme	36	Higher Secondary (10+2) or its equivalent Examination	English + Bengali	269	145
UG	BCom,Commerce,Honours	48	Higher Secondary (10+2) or its equivalent Examination	English	126	47
UG	BSc,Economics,Honours	48	Higher Secondary (10+2) or its equivalent Examination	English + Bengali	15	1
UG	BA,Education,Honours	48	Higher Secondary (10+2) or its equivalent Examination	English + Bengali	44	8
UG	BA,English, Honours	48	Higher Secondary (10+2) or its equivalent Examination	English	62	34
UG	BA,Hindi,Honours	48	Higher Secondary (10+2) or its equivalent Examination	Hindi	50	44
UG	BA,History, Honours	48	Higher Secondary (10+2) or its	English + Bengali	44	9

			equivalent Examination			
UG	BA,Journalism And Mass Communication,Honours	48	Higher Secondary (10+2) or its equivalent Examination	English + Bengali	31	6
UG	BA,Philosophy,Honours	48	Higher Secondary (10+2) or its equivalent Examination	English + Bengali	44	0
UG	BA,Political Science,Honours	48	Higher Secondary (10+2) or its equivalent Examination	English + Bengali	44	21
UG	BA,Urdu,Honours	48	Higher Secondary (10+2) or its equivalent Examination	Urdu	86	18
UG	BA,Arts,Bng. Eco. Edu. Eng. Geo. Hin. Hist. Isl His Cult. Jnm and Mass Com. Phil. Pol Sc. Per. Phy Edu. Urdu	36	Higher Secondary (10+2) or its equivalent Examination	Hindi,Urdu,English + Bengali	599	276
UG	BSc,Science, Economics. Geography. Mathematics	36	Higher Secondary (10+2) or its equivalent Examination	English + Bengali	183	7

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				16				23			
Recruited	1	0	0	1	5	11	0	16	9	12	0	21
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				21			
Recruited	0	0	0	0	0	0	0	0	5	16	0	21
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				24
Recruited	10	4	0	14
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	6	0	0	6
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	1	0	1
Ph.D.	1	0	0	5	10	0	5	11	0	32
M.Phil.	0	0	0	0	1	0	5	7	0	13
PG	0	0	0	0	0	0	4	9	0	13
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	316	0	0	0	316
	Female	301	0	0	0	301
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	2	6	0	4
	Female	2	2	0	4
	Others	0	0	0	0
ST	Male	0	0	0	1
	Female	1	0	0	0
	Others	0	0	0	0
OBC	Male	3	4	4	6
	Female	4	3	4	6
	Others	0	0	0	0
General	Male	285	454	214	444
	Female	282	463	286	351
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		579	932	508	816

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Kidderpore College aims at an integration of the Humanities and Arts with Science, Technology, and Mathematics. This will enhance positive learning outcomes, including increased creativity and

	innovation, critical thinking and problem-solving abilities, teamwork, communication skills, more in-depth learning with social and moral awareness. The Institution is trying to acquire the land adjacent to it for extension of the building and the introduction of the Science Block. So far as creativity and innovation are concerned, every Department endeavours to cultivate creativity among the students by encouraging them in project works. Kidderpore College has initiated various empowering steps towards the effective implementation of a multidisciplinary/interdisciplinary mode of education keeping in view the NEP-2020 vision. The college authorities aim to devise strategies to overcome infrastructural challenges in this regard. Faculty members attend different workshops on NEP -2020 in the affiliated university as well as other colleges. Also, different workshops and seminars are organized by the institution for both the teaching and nonteaching members of the institutions to streamline the preparedness for NEP.
2. Academic bank of credits (ABC):	Academic Bank of Credit is envisaged as a digital bank that holds the credit earned by a student in any course. It is a major instrument for facilitating multidisciplinary and holistic education and multiple entry and exit in higher education. Since the institution is affiliated to the University of Calcutta, under the administrative control of Government of West Bengal, it will follow the guidelines whenever provided by the parent University to implement Academic Bank of Credits.
3. Skill development:	The Institute offers soft skills to the students in the form of certificate course in Digital Literacy through the Placement Cell of this College and in the other form by the Department of Journalism and Mass communication. Several options for vocational education and training are provided to the students through the Career Counselling Cell of this College. In every session the Career Counselling Cell invites several agencies and companies which offer vocational courses to the students, often free of cost, to make them employable after the completion of their Graduation course. Recently the Placement Cell of Kidderpore College has signed an MOU with Anudip Foundation to offer vocational training to the students at affordable cost at the end of their graduation. In addition to that the college offers free

	Add-on courses. The College has signed MOU with other agencies for providing hands-on training. Also the CBCS curriculum provides for SKILL ENHANCEMENT COURSES for every subject taught at the College both in the Honours and General Levels.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Kidderpore College is one of the most unique colleges of West Bengal where five different types of Indian languages are taught, namely, Hindi, Bengali, English, Urdu and Persian. The students are offered Honours courses in Bengali, Hindi, English and Urdu and General degree course in Persian. The students taking up these languages in their three years of Graduation Course are inspired to participate in different cultural programmes involving drama, poetry writing, essay writing and extempore. Every year International Mother Language Day is celebrated to honour the Hindi, Bengali and Urdu Languages. Celebration of Independence Day, Birthday of Rabindranath Tagore are organized with active participation of students of all the languages. Hindi Diwas is celebrated every year to encourage the students to compose and recite poems in Hindi, perform Hindi Drama and cultivate the Hindi linguistic skills rigorously. Similarly the Bengali speaking students organise cultural programmes under the direct supervision and inspiration of their teachers. Some Add-on courses are offered by the departments of Bengali, Hindi, Urdu and Persian that focus on Indian language and culture. As most of our students are from Hindi and Urdu Medium Schools, most of the lectures are delivered in the Hindi with English as a supporting Language.
5. Focus on Outcome based education (OBE):	Our college follows the syllabus and course goals of the parent university. However, we try and formulate outcomes based on guidelines of the University. Program outcomes and course outcomes for all programs offered by the institution are communicated and explained to students. All the Departments of the Institution work hard to transform the concerned curriculum towards Outcome Based Education. Students of different departments have to submit project works. The teachers of different departments take their students out for educational tours to such places which are relevant to their curriculum. The Department of Political Science trains its students to perform Youth Parliament through which the

	students come to learn about the business and the proceedings within the Indian Parliament. The Department of Geography takes out its students for heritage tour in the neighbouring places. The Institution provides adequate financial and logistic support to enable the departments to transform their curriculum towards Outcome Based Education
6. Distance education/online education:	The recent pandemic changed the life style and patterns of all. Our College realized the need to change its system of imparting education during this period, shifting its focus to the online mode of education. Not only teaching-learning, but all co-curricular activities were conducted online during the lock down period. At present the Institution has a distance education study centre under Netaji Subhas Open University. The NSOU, the only State Open University in West Bengal, contributes to the quality human resource base of the State. The study centre has affiliation for both UG and PG courses. Regular classes are held in UG courses on Saturdays and Sundays from 2.30pm to 5.30 pm. The subjects taught in UG are History, Bengali,Environmental Science, food processing and English. In PG courses, the subjects taught are English, Bengali, Education, Mathematics, M.Com, MSW, Public Administration.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, an Electoral Literacy Club (ELC) has been set up in the college on 4th July 2022.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	ELC is a functional body and representative in character. It consists of Associate Professors, Assistant Professors, non teaching members and students as its members. Yes, ELC is functional.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender,	The department of Political Science as well as the members of the Electoral Literacy Club participates in the programme to observe the Constitution Day and National Voter's day. The ELC encourages students to enroll their names for their voting registration. The ELC along with the district Election Office, Kolkata South conducted an awareness programme for students on April, 2024 on the process of casting the vote through EVM (Electronic

commercial sex workers, disabled persons, senior citizens, etc.	Voting Machine) They also demonstrated the entire procedure of casting vote prior to the Lok Sabha Election 2024. Also the ECL along with the district Election Office, Kolkata South, organised a quiz competition for the students on 16th May,2024 on election in India with questions pertaining to the conduct of election, the Election Commissioners of India, , the political parties of India and the relevant details regarding the process of election, before the Lok Sabha Election 2024.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	ELC of Kidderpore College organised a poster competition on National Voters Day on 25th January 2024. We also provided participation and Gradation certificate to the participants. The students participated in a District Level Youth Parliament on 16th September 2022 at Scottish Church College. The Political Science department organised workshop on Youth Parliament. The active participation of the students in the Youth Parliament raises awareness among the young voters about the Parliamentary practices and procedures prevalent in the Parliamentary Democracy as well as make them more respectful towards the Parliament enabling them to participate energetically in the election of able representatives in the Parliament and state legislative bodies.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The Club has taken an initiative the number of voters students above 18 years, who are yet to be enrolled in the electoral roll (before the 2024 National Level Elections) and intends to further this initiative by the sensitising the students through the awareness programmes.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2019	2256	2094	2529	2368

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 62

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
60	60	62	61	33

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
64.97	15.39	14.48	32.36	27.89

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Kidderpore College follows the UG syllabus given by the University of Calcutta but strives to make it engaging and relevant. The Prospectus and Academic Calendar is published on the website so that the students get advance knowledge of the curriculum thought in the College. At the commencement of each academic session, an orientation programme is conducted for the newly inducted students to guarantee effective curriculum execution. In the orientation programme students are informed about overall structure of the programs, examination pattern and infrastructures provided. The CBCS system was introduced for B.Com Honours and General Courses in 2017-18 and for B.A. and B.Sc. Honours and General Courses in 2018-19 respectively. Before the beginning of an academic session all departments conduct departmental meeting where lesson plan, syllabus distribution, teaching methods, internal assessment methods are all decided. For academically weaker students each department arranges remedial classes and from 2021-22 session the Departments of Hindi, Political Science, Journalism, and Mass Communication introduced the Mentor-Mentee system for effective curriculum implementation and execution. From 2022-23 session Mentor-Mentee system was introduced in all Honours department. The use of the library efficiently supplements class lecture. Few departments use Power Point presentations and LCD projectors along with laptop and computers for effective classroom teaching. Extension lectures by notable persons in relevant fields also help students understand the difficult topics. All departments conduct continuous evaluation process for overall assessment of the students in form of internal and tutorial examinations. Besides, several departments take regular assessments through class tests, mock test using Google Form. While lectures often follow the traditional "chalk and talk" approach, some departments like Journalism & Mass Communication and English, Hindi take a more interactive route. They use film screenings and discussions to spark critical thinking and encourage students to look beyond the textbook. A small assessment in form of viva-voice is also conducted to assess the students understanding of the subject. The Department of Geography, Mass Communication, and Commerce has well equipped laboratory to facilitate practical classes. All departments to make the curriculum more interesting and engaging conduct the educational tours. The project work of students is guided for the accomplishment of analytical skills. Innovative methods include add-on courses, internship and practical classes that help students delve deeper into their chosen fields and prepare them for the competitive job market. During the 2021-22 academic year, the pandemic forced a shift to online learning. Classes are conducted online using platforms like Google Meet. Teachers and students actively interacted through webinars, conferences, and virtual classes. The college does not just focus on academics; they prioritize student well-being too. During the pandemic, they offered online yoga courses and collaborated with organizations to provide students with valuable "Digital Literacy" training. Students are also encouraged to participate in seminars, webinars, and special talks by national and international eminent academicians so as to broaden their understanding on different topics. Wall magazine, lab journal, etc. prepared by students under the guidance of departmental teachers reflect their

awareness on world outside their syllabus and make them a more responsible and conscious citizens.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 16

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 3.36

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
334	21	0	23	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Kidderpore College demonstrates a commitment to well-rounded education by integrating crosscutting issues into the curriculum prescribed by the University of Calcutta. This report explores how the college incorporates themes of Professional Ethics, Gender, Human Values, Environment, and Sustainability across various disciplines. **Professional Ethics**: Almost all the Departments weave case studies involving ethical dilemmas into the curriculum. Papers like Journalistic Ethics, Code of Professional Conduct, Basics of business ethics, corporate social responsibility, Significance of business ethics & ethical dilemma, Work place ethics, Impact of corporate culture & corporate code of ethics corporate governance & business ethics, students analyze real-world scenarios, fostering critical thinking and ethical decision-making. Professionals from diverse fields are invited to deliver lectures on maintaining ethical conduct within their professions. This provides students with practical insights and exposure to ethical codes. **Gender**: Many departments offer dedicated courses or modules on gender studies. These courses explore topics like gender equality, women's empowerment, and the social construction of gender. We conduct several Gender Sensitization Workshops to raise awareness about gender bias and discrimination. This equips students to be more inclusive and respectful in their professional and personal lives. The college encourages the use of inclusive language across all departments. This reinforces the importance of recognizing and respecting diverse genders. **Value-Based Education:** The curriculum is designed to instill core human values like honesty, integrity, compassion, and social responsibility. Many departments along with the NSS unit of our college incorporate community service opportunities into their programs. This allows students to apply their knowledge and skills while contributing to society. The Alumni association conducts Mentorship Programs where senior students pair with their juniors offering guidance and support and fostering a sense of community and responsibility. **Environment and Sustainability**: the syllabus also offers Courses that explore environmental that encourages a holistic understanding of environmental challenges. The college actively promotes sustainable practices on campus. This includes initiatives like waste management, energy conservation, and promoting plastic free campus. Field trips and research projects are designed to allow students to experience environmental issues firsthand. This fosters a deeper understanding of the need for

sustainability. Kidderpore College recognizes the importance of assessing the effectiveness of its crosscutting initiatives. This is achieved through encouraging Students to write reflective essays that explore how the curriculum has impacted their understanding of these crucial issues. Assessment rubrics for projects often include criteria related to the application of ethical principles, gender sensitivity, or sustainable practices. By integrating Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum, Kidderpore College empowers students to become well-rounded individuals prepared for the challenges of the 21st century. This approach fosters critical thinking, ethical conduct, social responsibility, and a deep respect for the environment. While the University of Calcutta provides the core curriculum, Kidderpore College demonstrates its commitment to holistic education by weaving these crosscutting issues into the learning experience, preparing students to be not just professionals, but also responsible and ethical global citizens.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 33.73

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 681

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 53.57

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
579	932	508	816	770

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1354	1344	1344	1344	1344

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 2.33

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
12	15	8	21	15

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
614	609	609	609	609

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 33.65

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Our college is committed to fostering a dynamic and engaging learning environment that empowers our students to take center stage in their education. We believe in moving beyond traditional lectures and embrace a **student-centric approach** that ignites curiosity and equips students with the skills to thrive in the real world.

The College at the commencement of this session organizes an interactive orientation programme, to explain to the students the objectives, programmes and outcomes of the courses.

Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various teaching -learning methods are introduced , such asl

A. Experiential Learning: 1..To sharpen the critical thinking and problem-solving skills through **hands-on experiences, all departments** of the college organises **study tours, field trips, seminar etc..**.

2. Our college brings renowned experts and thought leaders for inspiring talks, enhancing student learning.

3. The college's Memorandum of Understanding (MoU) with other institutions facilitates faculty exchanges, student exchange via offline and online platforms, benefiting students.

4.Departments like English and Hindi also screen relevant films to provide a different medium for understanding course topics.

B. Participative Learning: 1. Our efficient teachers always encourage **interactive discussions, group activities, and collaborative learning**. Group projects develop teamwork skill, leadership skill and communication skill .

2. We encourage our students to participate in different competitions, seminars, workshops, etc., both inside and outside the college.

3. Participative learning is also encouraged through organisation of cultural activities, Seminars, student seminars, mock parliaments, wall magazines etc.

4. Annual sports, Yoga training and NCC activities helps students in their all round development.

C. Problem-Solving Methodologies: We encourage students to think critically and creatively. Our courses incorporate **problem-solving methodologies**,

1.Project work is an integral part of experiential learning and problem-solving approaches for all students.

2. Journalism department students conduct dissertation and they also publish their own newspaper.

3.Field study is conducted by the Departments of Education and students collect data and conduct surveys under the guidance of the teachers.

4. Students are encouraged to persue Add on courses organised by many departments of the college.

D. Information and Communication Technology (ICT)

1. The entire college campus is a free Wi-Fi zone, granting students and teachers' internet access.

2. The library utilizes an Online Public Access Catalog (OPAC), and the book lending system is fully (partly) digitized.

3. The college subscribes to NLIST provided by INFLIBNET, providing teachers with personal IDs and passwords to access various journals for lecture preparation.

4. Faculties employ PowerPoint presentations during classes, and many classrooms are equipped with ICT facilities.

5. We leverage the power of technology to enhance your learning experience. Our faculty utilizes **ICT-enabled tools**, including:

- **Interactive whiteboards and presentations**
- **Online resources and databases**
- **Educational apps and simulations**
- **Youtube , google classroom, etc.**

6. Students are trained to prepare ICT based projects, PPT presentations, e-magazines as part of experiential and collaborative learning.

7.**.**Kidderpore College fosters a culture of knowledge sharing through YouTube. Not only does the college have its own channel, but many departments and teachers also have their own channels. This collaborative effort ensures a steady stream of engaging educational videos.

We provide the tools, the guidance, and the support students need to become a confident, well-rounded individual.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 94.52

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
63	63	63	63	40

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 69.57

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
42	40	42	38	30

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

- Kidderpore College follows the guidelines and patterns provided by the University of Calcutta.
- Since 2018-19, as per the new CBCS System, the College started taking Internal examination, Tutorials and Practical examination for both hons and general papers within the college premises.
- In the new CBCS system, Total 100 marks is distributed as 20 (internal + attendance) 20 (tutorial) + 65 (theory). In case of practical based subjects, Practical paper of 30 marks is there. The mode of exam differs for each subject as per the instructions given by UGBoS of each subject. .
- The Internal assessment is arranged and conducted by the central exam sub-committee in a transparent, student friendly, well-structured way. The Tutorial and practical examinations are conducted separately by each concerned department.
- The dates, room allotment and seat arrangements of internal assessments are done by the specific exam committees. Each department calculate attendance records of their students, evaluate the internal exam papers and upload the total internal marks as well as tutorial marks in university portal.The exam copies and results of all internal assessments are well preserved by the concerned departments.
- Apart from this, each department continuously evaluate their students through regular class tests, presentations using Power Points, Group Discussions, Wall Magazines and Projects.
- In each academic year, the Academic committee prepared a tentative academic calendar and each department prepares lesson plan.
- For comparatively weaker students, special remedial classes are usually arranged after each internal assessment.
- After each semester internal assessment, Parent Teachers meetings are conducted by each department to discuss about the academic status of their wards.
- During Covid-19 Pandemic phase, all the class tests, internal and external examinations and even practical examinations were conducted in online mode and special care has been taken for the conceptual clarification of the students. Even parent teachers meetings were conducted in online mode for the holistic betterment of the students in their studies.

The Grievance Redressal System Is Time- Bound and Efficient Response:

In Kidderpore College students can register their grievances to the college authorities through different processes in relation to their internal   assessments, marks allotment and end semester examinations. All the grievances are addressed and resolved with special care. Students can express their grievances through various modes, like -

Students can approach to their concerned teachers or head of the departments.

Students can directly talk to the convenors of the exam committee, academic committee etc.

Students can directly submit their grievance letters to the principal's office which are later on solved by the office personals and teachers

All these issues there after resolved by proper actions taken by the Principal and related sub-committees.

The students can apply for RTI/PPR/ Review for the discrepancies in their end-semester results as per the University norms through the college office.

Mentor Mentee groups act efficiently in dealing with the individual student-based grievances and resolve these matters very competently.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

1.The University designs the curriculum and the affiliated colleges adhere to it. Our college strives to ensure that the students receive the curriculum in a systematic and effective way. Although the learning outcome statement is not well-defined by the University, every department of Kidderpore College takes care to identify the learning outcomes from the courses.

2.The College uses different methods to communicate about the programme and course outcomes as offered by the institution. The college prepares an Academic Calendar at the start of the session, which is accessible on the college website and the Prospectus. The programme outcomes and course outcomes are displayed on the college website.

3.Faculty members of all the departments work on the Programme Outcomes and Course Outcomes as per the syllabi of the university. This syllabi of all the courses are reflected in the college website and the students are also informed about it in the classrooms.

4. The outline of the program outcomes is mentioned in the Orientation Programme for the newly admitted students on the day of commencement of an academic session. · The details of the outcomes that are expected from each course are explained in the departmental Orientation programmes.

5. Each department convenes a meeting before the beginning of each session/semester to allocate the topics among the department teachers. Based on the topic allocation, the Academic Plan is prepared to

provide both the teachers and students with a clear timeline for completing the syllabus on time.·

6.The IQAC and the Academic Sub-committee reviews the programme outcomes after each semester.

7.The institution keeps a record of the syllabi distribution and the completion of the same. 8.From the programmes offered by the college under the guidelines of the University the students develop an aptitude of individual planning, habit of working in groups and even the skill of solving problems.

8. The college teachers participate in University workshops and other workshops conducted by various colleges on the newly introduced CBCS curriculum to stay updated with the University guidelines.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The Program Outcomes (POs)/ Program Specific Outcomes (PSOs) are accomplished through curriculum. Course Outcomes (COs) are defined for each course and they are related to POs / PSOs. A set of performance evaluation criteria is used for quantitative assessment of COs & POs.

Attainment of COs

In adherence to the stipulations of the University of Calcutta, apart from the end-semester examinations, Kidderpore College conducts an internal examination consisting of attendance (10%), internal assessment (IA) (10%), and tutorial examination (15% for non-practical based subjects)/Practical examination (30% for practical based subjects).

The overall CO attainment is calculated by considering 65% (Courses with Tutorial Assessment) or 50% (Practical based courses) or 80% of the level of attainment from university examination and 50% (Practical based course) or 35% (Courses with Tutorial Assessment) or 20% of the level of attainment from Continuous assessment.

Overall CO attainment (Courses with tutorial assessment) = 20% of Internal Assessment Attainment + 15% of Tutorial Assessment Attainment + 65% of University Examination Attainment

Overall CO attainment (Courses with practical assessment) = 20% of Internal Assessment Attainment + 30% of Practical Assessment Attainment + 50% of University Examination Attainment

Overall CO attainment = 20% of Internal Assessment Attainment + 80% of University Examination Attainment

There are two main approaches to calculate attainment of POs:

1. Direct Method: Direct Attainmentis evaluated on the basis of CGPA obtained using following criteria

Level of Attainment		Criteria
3	High	70% of students secured a minimum ofCGPA 4.000
2	Medium	50% of students secured a minimum ofCGPA 4.000
1	Low	30% of students secured a minimum ofCGPA 4.000

Level of Attainment		Criteria
3	High	70% of students secured a minimum ofCGPA 3.000
2	Medium	50% of students secured a minimum ofCGPA 3.000
1	Low	30% of students secured a minimum ofCGPA 3.000

2. Indirect Method: This method involves collecting data beyond direct assessments. It will include:

- Progression (Higher studies+Employment)

Level of Attainment		Criteria
3	High	30% of passed students' progress to higher studies or towards employment
2	Medium	20% of passed students' progress to higher studies or towards employment
1	Low	10% of passed students' progress to higher studies or towards employment

The overall PO attainment is calculated by considering both direct and indirect method. Kidderpore College didn't collected feedback so while calculating indirect method we considered the student's progression in view.

Overall PO attainment = 80% of Direct Attainment + 20% of Indirect Attainment

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 52.23

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
103	164	336	234	41

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
325	520	424	255	157

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.88

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Online student satisfaction survey regarding teaching learning process

Response: 3.88

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The foundation of any educational institution lies in the promotion and dissemination of knowledge which leads to the intellectual and moral well-being of the individual. Between 2018-2023, Kidderpore College successfully accomplished this noble task, taking in its stride the challenges created by the Covid-19 pandemic. Besides the traditional methods in pedagogy, the faculty and the students became well-acquainted with technology in the creation and transfer of knowledge. This was achieved through workshops, seminars, publications and hands-on training initiatives.

Knowledge beyond books

Educational Tours

The primary objective of an educational tour is to enhance the analytical skills of a student. Secondly, it

also provides training to the student in fieldwork for future research. The CBCS and currently the CCF systems of evaluation allows the student to take up a combination of different subjects. This enables the student to participate in educational tours organized by all the departments of the college.

Hands-on Training

Mushroom Cultivation

A Hands-On Training Cum Orientation Programme on methods of mushroom cultivation. was organised by the Career Counselling Placement Cell in collaboration with Earth Star Mushroom on 22nd March 2023.

Orientation, Career Counselling and Internship Programme

Kidderpore College library organized an online orientation programme for freshers and a workshop on "Mental Health of the stakeholders in education during the pandemic and thereafter" on 22nd March 2022 by resource persons from Manas, an NGO working on mental health. The workshop included lectures on mental stress, library tour and how to use a library software.

A Career Counselling cum Orientation Programme on sweet technology was organized with Satish Foods . The workshop cum internship programme was organised by the department of Physical Education for women at regular interval.

Youth Parliament

A special feature of Kidderpore College is the youth parliament. Our Students participate in the Youth Parliament Competition regularly. A district level youth parliament competition was held in St. Xaviers College in 2019. Our students won prizes in a district level youth parliament competition was held in St. Xaviers College in 2019.

Promoting Creativity

Departmental Journals, Publications.

The Department of Urdu published book entitled as "Urdu Research& Criicism of West Bengal: Problems and Prospects" related to the two day national seminar organised by them. The Department of Commerce published book entitled 'Emerging Horizons in Commerce" based on two day national Seminar. In September 2021, the first volume of Intersections, a peer-reviewed journal of the Department of English was published.

Altruism and Dissemination of Knowledge.

NSS

The motto of NSS is "Not Me But You". It thus upholds the need for selfless service. The NSS volunteers help students to understand and appreciate other person's point of view and show understanding to other living beings. On the occasion of the 75th Independence Day, the NSS and NCC units organized a grand programme to celebrate *Azadi Ka Amrit Mahotsav.*

Green Defenders

Eco Club of the college do their regular activities in the name of Green Defenders**.**

Seminar on IPR

A seminar on IPR was organised on 28 th Nov, 2023 on the celebration of the constitution day.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 33

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
09	07	07	03	07

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.53

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the**

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	04	11	10	06

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.94

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
21	11	10	07	09

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

An educational institution is a beacon in the lives of the students, guiding them in their path towards acquisition of knowledge and experience. A college is an institution of higher education where the student enters as a young adult with his own ideas and convictions. It is the duty of the college to guide him into constructive channels and make him understand that education is a process which ensures the all-round development of the individual. Keeping this in view, Kidderpore College organizes extension and outreach activities so that the students learn they are a part of a greater whole, and that they have their duty towards the society

The activities organized by Kidderpore College have included eye check-up camps, celebration of the World Health Day, AIDS Day, Yoga Day, blood donation camps, awareness programmes on vector-borne diseases, Clean Campus drives, various camps organized by NCC, participation in Ganga trekking and the celebration of Independence Day.

A note worthy program is the Community education centre. This initiative allows current students to volunteer their time, conducting classes for underprivileged children. This program offers a two-fold benefit. Underprivileged children gain access to valuable educational support, while Kidderpore College students gain invaluable experience in communication, leadership, and patience. This program reflects Kidderpore College's commitment to fostering not just academic excellence, but also socially responsible young adults.

The students come to know about the significance of these activities. With awareness comes the desire to pursue them even without regulation and monitoring, and thus, values like cleanliness, hygiene rules, regular health check -ups are instilled in them forever. Along with this, since they work together, the students learn the importance of teamwork and realize that there are many things in life which can be achieved only when people work together.

Celebration of Independence Day and paying homage to the slain soldiers teaches them that devotion was required to acquire independence, and it is still required to protect that hard-earned independence.

Environment has been a recurrent theme in many seminars and discussions in our College. Environment is a tricky question and it requires both awareness and healthy practices so as to not to scar our planet any further.

Last but not the least, the students are taught that it is absolutely necessary to reach out to the less fortunate who are deprived in many areas of life. They learn that they have a duty towards the greater society of which they are a part. Our College is surrounded by poor people who do not have access to the basic amenities of life. Regular health check-ups are a luxury for them and hence when the College arranges for an eye check-up camp, it comes as a boon to them. Many from the vicinity come to get their eyes checked and they have benefitted from these eye camps which have been organized on a regular basis. Blood donation camps are another way of serving the community.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

1. Dr. Diba Hashmi, Associate Professor, Department of Urdu is awarded ' 'Rabia Sultana Rashad Award' by West Bengal Urdu Academy in 2018 for her contribution in the field of Urdu literature.

1. The college was recognized as one of the best performing colleges in 2020-21, under DPMU, in the implementation of the Kanyashree Prakalpa, a scheme of the Government of West Bengal that aims at incentivizing girls to continue with formal education for a longer period of time, thereby delaying child marriage and improviing their well-being,The scheme has a far-reaching-effect on the lives of women and of the society at large.

1. Dr. Syed Ali Irfan Naqvi, Associate Professor, Department of Urdu is awarded ' 'Molvi Abdul Haq Award' by West Bengal Urdu Academy in 2020 for his research book - 'Wahshat Kalkatavi : Hayat aur Karname.

1. Dr Manoj Mandal, Associate Professor, Department of Bengali was awarded the 'Vidyasagar Smarak Samman 2021' by the 'All Bengal Reporters Club and Vision of Bengal' for his monograph*Vidyasagar: Sanga Prasanga*. Dr Mandal's work disseminates knowledge about Vidyasagar's contribution to female education and reforms in colonial Bengal. This project is an endeavour at raising and extending consciousness in contemporary society and also creating a sense of history.

1. Dr. Itu Singh, Associate Professor, Department of Hindi is awarded 'Hindi Siksha Samman 2022' by Bhartiya Bhasha Parishad for her excellent services in the field of Hindi teaching.

1. Dr. Syed Ali Irfan Naqvi, Associate Professor, Department of Urdu is felicitated by Mohammadi Educational Society Kolkata, in appreciation of his dedicated service in the field of education on the 2nd of July 2023.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 21

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	00	04	02	04

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 23

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The overall ambience and general campus facilities in the College are sufficient to meet the needs of students and staff. Within 18Kt & 11 Ch campus area, our college has its own building having five floors. The college has 24 spacious, well-lit, clean and ventilated classrooms. College laboratories use high-quality advanced equipment and fixtures. Male and female students' restrooms are located on the ground floor. One disabled friendly restroom is also there. Teachers have separate washrooms. The College assures the maintenance of hygiene in the campus and all the washrooms are cleaned at regular intervals.

Classrooms, practical laboratories and computer labs are present for the enhancement of students' learning activities. Teaching-learning is improved by using Smart-classrooms. Few classrooms have LCD facilities and the campus is Wi-Fi enabled. Practical-based subjects like Journalism and Geography are taught in separate classrooms with high-quality advanced equipment and features. In our college, Room No. 9 is used as the Seminar Hall for conducting workshops, seminars, conferences and special lectures by eminent academicians, industry experts from all over the globe. All the cultural activities are also organised in Room no 9.This classroom is IT enabled with dedicated set of projector facilities, audio system, and unrestricted Wi-Fi access. There are eight ICT enabled classrooms (having LCD projectors).

 A Language Lab is present for enhancing language capacity of students. A room is allotted in the name of HEPSN(Higher Education for People with Special Needs). An IQAC room is used for doing all kinds of internal quality assurance work as well as taking classes.

The College gives immense importance to extra-curricular activities. The students excel in multifarious co-curricular activities and perform in various inter-college and intra-college competitions. A playground adjacent to the college building(playground of Kidderpore Academy School) is used for sports practises, outdoor games and specially NCC activities. The college sports is organized annually in Calcutta University Playground, Maidan.The common room has some indoor games facilities like the Carrom board. Gymnasium is also maintained for physical fitness. College rooftop is also used for conducting yoga and NSS activities. The college has a well equipped Gymnasium for the students.Both girls and boys can do their exercises in the Gym at different time slot.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 33.8

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
25.21	4.60	4.79	7.61	10.21

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Library is partially automated with Integrated Library Management System (ILMS) of version: 3 using the ILMS software: e-Granthalaya. The library has computerized catalogue OPAC for online catalogue search. The College is greatly indebted to the National Informatics Centre, the technological partner of

Govt. of India for providing the software and technology supports absolutely free of cost. Initially, the software was installed in a single computer in 2014. In 2016, it started operating in client-server architecture, forming a LAN of 6 computers in the library. Library is wi-fi enabled and approximately fifty students can sit and read at a time in the library reading room. Every year a bulk number of updated and new syllabus-oriented text books and reference books are purchased for students' and teachers' benefit. A repository of around 29,000 text and reference books are available in the library. At present, approx.13500 books have been bar-coded and catalogued using the Cataloguing module of e-Granthalaya. Library subscribes four leading daily newspapers in physical form in four different languages (Pratidin in Bengali, Times of India in English, Akhbar-E-Mashriq in Urdu and Sanmarg in Hindi) and a newspaper reading desk is provided in reading room where students as well as teachers can read. The library has two separate desktops with internet facility for use of students. There is Library Membership Form is given in the library section for the students to get direct access of the membership card. Separate Registers are maintained for students and teachers in the library area. Borrowing facility is given by the library in regular mode for students in which they can borrow maximum two books at a stretch for 7 days and after that time period renewal facility is also given. The entire library premise is under CCTV surveillance and has two fire extinguishers for safety. Computers, Study area and CCTV system and other machines in the library are maintained by centralized agencies. The Librarian organizes Library Orientation Programme (online / physical) at the beginning of the academic sessions to make students aware of all the services and facilities provided by the library.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Since IT facility including Wi-Fi is an indispensable part of various college activities where, Kidderpore College has a strong IT infrastructure. The provision of internet facility had been made for students, teachers and office staff. The college gives the facilities of using Desktops and laptops for necessary works. At present we have total 80 computers out of which 30 computers are used in computers laboratories and 6 are used in the language lab. 4 Computers are used by college office, 5 computers are used in the library among which 2 computers are used by the students, 8 computers are used in the Journalism and Mass Communication Lab .All the departments have their own laptops. Regarding hardware upgradation, RAMs and SSDs are installed regularly to make the systems faster. Few old

systems have been replaced with newly procured systems. Old obsolete machines have been taken care through proper e-waste management. To run the cloud-based systems, the Desktops and Laptops are connected with high bandwidth internet connection through Ethernet as well as Wi-Fi. The college has Five (5) root routers which are placed in the Principal's office, Library, Journalism Lab, Staff room, IQAC room and Computer Lab along with four wireless range extenders to cover up the extended areas of the campus. Each router has a speed of 100 Mbps. New internet connections and bandwidth upgradation are done on regular basis to meet the increasing access demand. The college has good coverage of Wi-Fi with high-speed internet connection to allow the students to access the internet. College Administrative Office is furnished with high configured four (4) computers, along with two (2) HP Laser Jet Printers and one (1) scanner. Office is also well connected with internet and high-speed internet connection suitable for completion of office work properly. Computer lab is well furnished with high configured computers (30) and one (1) printer with high-speed Wi-fi facilities for making students digitally empowered. These computers are regularly updated and well maintained. The institution uses Windows 10, windows XP, Windows 7, MS office 2007 and MS office 2010 etc. The College Website contains information on all courses, fee structure, faculty details, admission procedures, infrastructure, research activities, forthcoming events, university related information etc. INFOTECH maintains and updates College websites on a regular basis. The notice section is dynamically database-driven, because of which the college admin panel can also control it. Having an SSL certificate installed on our website, allows for secured encrypted connections. A new website is also developed with more upgradation.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 45.89

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 44

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 25.57

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
8.22	5.77	7.12	8.97	9.58

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 28.79

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
601	581	596	764	702

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 10.5

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
359	206	0	274	344

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

> 1.**Implementation of guidelines of statutory/regulatory bodies**
> 2.**Organisation wide awareness and undertakings on policies with zero tolerance**
> 3.**Mechanisms for submission of online/offline students' grievances**
> 4.**Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 1.25

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
08	02	01	00	00

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
103	164	336	234	41

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 9

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
1	2	0	4	2

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	06	02	11	12

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Kidderpore College has a well organized Alumni Association duly registered, • A member from the Alumni Association always participated in the IQAC meeting and extended their support in different initiatives taken by the college.The Alumni Association plays a progressive role at times of social and economic crises. The Alumni Association also performs several socially beneficial activities from time to time. • It also organized a Blood Donation Camp to mitigate the crisis of blood deficiency during the summer season in the session **2018-19**. **The Alumni Association holds regular meetings for conducting the routine activities. A meeting of the Alumni Association was held on 4.6.2019 to discuss on the following agenda:**

1. **To increase the membership of the Association by encouraging more and more passed out students to join the Association.**
2. **To organize a Blood Donation Camp to meet the deficiency of blood during the summer season.**

The meeting of the Association was held to review the progress of the activities conducted so far and encourage more and more pass outs of the College to join the Alumni Association.

In the Academic session **2020-2021** the Alumni organized relief package for the victims of the cyclone Amphan. At the same time when several people lost their jobs due to covid induced lockdown and the subsequent closure of factories and workplaces the Kidderpore College Alumni Association supplied ration to the affected people.

In the Academic session **2021-2022** the Alumni raised fund from donations contributed by membersandother sources.

In the Academic session 2022-2023 the Alumni organized a grand Alumni Meet in the College followed by an **Alumni picnic**. The objective of the picnic was to enhance the membership of the Alumni Association by encouraging more and more members to join the Association. The picnic also served the purpose of a get together of the ex students of the college. They also actively participated in the **Thalassemia awareness and testing camp on 13.5.2023**. The members of the Alumni Association came to the College on **24.9.2022 to counsel the students regarding the career they would pursue after thecompletion of their graduation**.The Alumni members assured the students regarding the opening of a book bank in the College for the benefit of the students coming from the underprivileged community. They encouraged the students of the College to join Kidderpore College Alumni Association after passing out of the College. They emphasized on the need to contribute to the development of the College by acting as active members of the Alumni Association. They explained to the students the necessity of maintaining and developing the Alumni Association. They advised the existing students to maintain contact with the Alumni.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Response:

Vision

- Since 1966 Kidderpore College as an Arts & Commerce College under the University of Calcutta plays a vital role in the expansion of higher education. The vision of the college is to make the students self-reliant and inculcate a love of knowledge as well as co-curricular activities and provide holistic and inclusive education to the students coming from every stratum of society so that they can establish themselves as ideal responsible citizens. It is also the vision of the College to guide the students in the field of social responsibility.

Mission

- Our mission is to move towards excellence in higher education. In order to achieve this the college coordinates the activities of the teachers, students and other staff members to ensure smooth functioning and all-round development of academic as well as other curricular activities. The mission of the college is also to ensure gender equality and make them self-reliant in the household, society and workplace. The Internal Quality Assurance Cell (IQAC) of the college, in consultation with the Principal, works to ensure standard and quality education.
- Different sub-committees under the convenorship of a teacher(s) assist the Principal to work for overall management of the various operations of the college, such as, admission, academic matters, conduct of examinations, promotion of research and extension activities, development of infrastructure-facilities, appointment of staff, leave and maintenance of service records, etc. The management mobilizes funds for upgradation of infrastructure, laboratory, library and office, along with creating environment friendly campus/premise.

  The aim of the institution is to impart holistic education by implementing NEP along with the existing curriculum from 2023-24. To substantiate is the mentor- mentee practice which has continuously played a significant role in solving many a problems of the students. The institution organised seminars on NEP-2020 and also took initiative to participate the faculties in the other institution and Universities for the same.

  The college practices a democratic and participatory method of governance with all stakeholders participating actively in its administration in accordance with the vision and mission statement of the college.

The Governing Body is the highest decision making body for college administration who delegates authority to the Principal. It is comprised of teaching and non-teaching members, University and Government nominees and student representative.

Several Statutory Committees are constituted by Governing Body for efficient management of governance. Teachers' Council and its members are also authorized with the clearly outlined responsibility.

The Heads of Departments, the Convenors of various Sub-committees along withthe staff representatives work proactively in determining the institutional policies and implementing thesame. The Governing Body members of the college meet at least 4 times per year.

Teacher's Council meetings are held regularly andopen discussions are held in the meetings on various agenda with the Principal as chair.

The IQAC plays a pivotal role for quality assurance and encourages all the stakeholders to enhance their performance through various mechanisms. Feedback isobtained from teachers, students and alumni and analysed.

Heads of Departments coordinate considerable administrative and academic activities in running theirdisciplinary units.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college follows the rules and regulations decided by the University of Calcutta to which it is affiliated. At the same time being a grant-in-aid HEI, the institution is to follow the rules of the State Government and the UGC.

The Governing Body is the apex body of governance in the college. The Governing Body consists of the President, the Principal (ex-officio Secretary), Government nominees, University nominees, and nominee from Higher Education Council, teachers' representatives, non-teaching staff representative and

students' representative. The Principal is responsible for all the academic and administrative activities of the college.

The Principal is assisted by IQAC, the office staff, the academic sub-committee, teachers' council, finance sub-committee, and various other committees with the approval of the Governing Body. Financial decisions are taken by the Finance Committee comprised of the Governing Body's internal and external members andis finally approved by the Governing Body. IQAC meetings regularly take place. External members are invited to give their inputs.

The Teachers' Council ensures smooth flow of communication between the administration and the teaching staff. The Principal acts as the Chairperson of the Teachers' Council. The Head Clerk assists the Principal in assigning duties to non-teaching staff and in monitoring their execution. Under the direction of the Principal, the academic committee, Teachers' Council, extension activity cell, admission committee, and examination committee regulate the policies. The different administrative and academic arms of the college, like the committees, departments, work in tandem to achieve goals of the perspective plan and ensure a decentralized administrative process. The proposals arising from the feedback system (student, faculty, alumni, parents) and various bodieslike the IQAC, Teachers' Council, the sub-committees are considered for execution in the Governing Body and the Finance Committee, where required.

The appointments of the teaching staff are done following government rules and regulations. The West Bengal College Service Commission (WBCSC) conducts a centralized selection process for appointing teachers to government aided colleges. The body, then, sends letters of recommendation to the college against vacant posts requisitioned by the college. The Governing Body, on receiving the appointment letters, adopts a resolution to issue an appointment letter to the candidate, who is required to join within a stipulated period as set out by WBCSC. In case, the candidate declines to join the post, requisition is again sent to WBCSC for recommending a candidate according to their centralized merit panel. The appointment of the non –teaching staff, in case of vacancies, is done in accordance with the state government orders and memos, as issued from time to time, however some part time staffs , approved by the governing body are appointed . Service rules of all staff against substantive posts are in accordance with the existing government rules, regulations and in compliance with the statutes of the University of Calcutta, to which the college is affiliated.

The Code of Conduct for the teachers, Nonteahing staffs , students are displayed on the institution website for better functioning of the college.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The following activities are done for performance appraisal system

- Attendance register of all staff is maintained which is regularly examined by the Principal.
- The Teachers maintain a daily record of classes allotted and taken in the attendance register.
- Service Book is maintained for all staff against substantive posts.
- Leave calculation is done by the Leave Sub-committee for all members of the staff.
- The Principal meets the non-teaching staff for distribution of duties and assessment of the work done.
- Performance BasedAppraisal System (PBAS) for teaching staff is followed as mandated by the State Directorate of Higher Educationand adheres strictly to norms laid down by UGC under API scheme of promotion.
- The IQAC ensures fairness of Career Advancement Scheme (CAS) papers reflecting internal performance level and fidelity of informative personal data in career advancement.
- Departmental meetings with the Principal are held.
- Principal has discussed regularly with IQAC Coordinator, TCS and Service Book & Leave Sub-

committee on case-to-case basis.

- The Principal discusses with the Head Clerk and non-teaching GB representative on all matters relating to non-teaching staff.
- The Grievance Redressal Cell of the college acts for the teaching & non-teaching members as well as students.
- For non-teaching staff existing State Government rules regarding promotion are followed.The NTS against substantive post enjoy career advancement through promotional benefit of scale enhancements at the end of ten years and twenty years of service, as per current rules and regulations.

Welfare Measures and Avenues for Career Development/Progression

- Being a government-aided institution, all employees in substantive posts enjoy the privilege of both government medical insurance/health scheme (WBHS) &SwasthyaSathiprogramme, state aided college teachers (SACT) will avail only SwasthyaSathiprogramme.
- Special Quarantine Leave was made available in case either the employee or his/her family members were affected by COVID 19.
- Substantive post can avail Medical Leave per year 20 days full pay.
- Loan facility from Provident Fund (refundable or non-refundable)is provided to the employees in substantive posts according to government regulations.
- Casual leave of 14 days is provided for the employees.
- SACT can avail medical leave of 20 days with half remuneration per year.
- Duty leave for faculty to attend seminars, conferences, FDP, RC, OP, and any other courses which are required for the career development of incumbent and quality enhancement of the institution.
- Female employees, both substantive and SACT, are entitled to Maternity Leave 180 days).
- Male employees can avail Paternity Leave (15 days).
- Female employees are entitled to Child Care Leave (2 years).
- Study leave is granted to all teachers for research-related activities.
- Governing Body may also approve Extra-Ordinary Leave on special grounds.
- Puja Holidays to both teaching and non-teaching staff. The order is issued by the Higher Education Department, which is strictly followed by the college.
- Leave encashment benefit is available for staff in substantive posts as per Govt. rules.
- Provision for providing festival advance to non-teaching staff.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 10.37

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	10	12	08	03

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
20	20	19	20	21

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Our college is a government sponsored college. The institution executes a transparent strategy for mobilization and utilization of funds. The salary of teachers and non-teaching staff comes from the government HRMS. The main source of income of college is fees received from students. Such fess structures are revised when required. Another source of income is interest received on long-term fixed deposits. Some major expenditure heads are Part-time Salary, Software Development, Building Repair & Maintenance, and Computer Repair & Maintenance. The excess of income over expenditure is kept as accumulated fund. Types and methods of resource mobilization and utilization are discussed in the meetings of Finance Committee, Building Development Committee and are approved by the Governing Body of the college. The institution seeks to mobilize grants from government authorities such as UGC, the State Government ,seminar grant from ICSSR or other recognized body like West Bengal Urdu Academy; Department of Higher Education, Govt. of West Bengal; NSS, NCC, etc. The Building sub-committee decided for further construction of the annex building for meeting up the space requirement and the construction work has been started during this period.

The college has a separate mechanism to ensure financial discipline. Each payment voucher is signed by the account's office, the Principal and the Bursar. Bursar is the internal financial administrator of the college appointed by the Governing Body. His job is related to day-to-day financial affairs and helps the Principal in the maintenance of the accounts. The work done by the accountant is again verified by him and the Principal for authenticity, accuracy and transparency. An external audit is done annually after

the completion of the financial year. The college appoints the external auditor as per the recommendation of the Directorate of Public Instructions (DPI), Government of West Bengal. The external auditor examines:

1. Purchase Register and Stock register.

2. Library records and Accession Register.

3. Receipts and Payments Account, Income and Expenditure Account, and Balance Sheet.

4. Utilization of funds received from various agencies.

The auditor (Audit Firm) so appointed prepares a report on the basis of its observations. The external auditor, recommended by the Higher Education Directorate, Government of West Bengal, checks whether the expenditure is allowed under a particular head and its limit. Queries raised by the auditor are duly clarified, and no queries remain pending till date. Finally, the audited financial reports are tabled in the Governing Body for approval and ratification.The audit report is mandatorily sent to the office of the Director of Public Instructions, Government of West Bengal, immediately after the execution of the audit.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Internal Quality Assurance Cell (IQAC) has immensely contributed in overall quality enhancement of the institution. Various quality assurance strategies and processes initiatives have been taken by the IQAC of the institution are as under:

During the pandemic period technology has supported to carry on the college activities smoothly in online mode. Teaching-learning, conducting several webinars, celebration of special events, etc., can only be possible in virtual mode with maximum students' participation. Technological advancement creates a visible impact on academic development. The IQAC has tried to utilise Information and Communication Technology (ICT) optimally. Several webinars, seminars, students' seminar, celebration

of Independence Day, International Yoga Day and International Mother Language Day, Students Credit Card awareness programmes, cultural programmes like RabindraSmaran and BasantUtsav with students, students' participation in inter-college fest, etc., are regularly held under the supervision of IQAC of the institution.

Teaching-learning process is regularly monitored by the IQAC. The introduction of new course structure under NEP (2020) in the session 2023-24 along with existing CBCS courses has been smoothly implemented in all the departments of the college. All the faculty members are encouraged and supported to participate in Orientation Programmes, Refresher Courses, FDPs, Workshops, Seminars and Conferences related to the teaching-learning process and research. This is done with the intention of renewing skills of the teaching faculty to enhance quality in teaching process. Our non-teaching staff are also encouraged to participate in administrative training programmes for the smooth and efficient running of the office and administration. Teachers are also encouraged to attend workshops relating to NEP and the feedback is given to all the faculty members. There have been talks in the College by experts in the field of NAAC assessment which have helped in streamlining the preparation of AQARs and the SSR.

Collaborative quality initiatives with other institutions have taken by the IQAC by signing Memorandum of Understanding (MOU) with them.

Several skill enhancement ability courses along with Add-on/Certificate Courses have been introduced by several departments to disseminate the skill-based knowledge to the students required in future job opportunities.

The appraisal of Teaching Faculty is done for Career AdvancementScheme (CAS).The appraisal of Non-teaching Staff has been donedirectly and promoted on the basis of seniority and time scale.

Regular meetings of IQAC are conducted under the chairmanship of the Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement.

Besides, IQAC has recorded other following annual incremental improvement in teaching learning process, structures& methodologies of operations and learning outcomes of the institution:

- The Academic Audit and Administrative Audithave conducted by IQAC. These are conducted by external experts is another fruitful mechanism to review the SWOC analysis of the teaching-learning system and thorough evaluation of the administrative work respectively.
- The IQAC collects online feedback from stakeholders like students, parents, and alumni to facilitate teaching-learning reforms.

Several students' enrichment programmes have been conducted in virtual mode during prolonged lockdown for mental relief of the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The years between 2018-2023 marked another significant phase in the history of Kidderpore College and the empowerment of women. Besides adopting familiar measures like separate toilets for men and women, CCTV devices and vending machines for sanitary napkins it expanded the horizon of the equality of the sexes by the inclusion of several initiatives. It was a critical phase due to the colossal humanitarian crisis created by the covid pandemic coupled with the inherent features of a patriarchal society in a developing and multicultural nation.

Infrastructure

Kidderpore College has established the following for gender equity- (a) Internal Complaints Committee (b) Grievance and Redressal Cell (c) Anti ragging Cell and (d) Women's Cell. The male-female faculty ratio is 1:2.

Initiatives of the college

Gender Audit: Gender equality may be defined as the equality of all men and women and equal enjoyment of rights and opportunities without discrimination. However, it also provides for circumstances where they may not be treated exactly alike. The purpose of gender audit is to promote gender equality within the college, and provide a meaningful platform for collective discussion, analysis and construction of a participatory process. It also identifies spaces of gender imbalance in the institution; promotes gender balance in decision making bodies and monitors efforts for prevention of sexual harassment in the college.

Gender sensitization programmes

In the years 2018-2019, the college organized three gender awareness programmes in collaboration with the NGO Swayam. The first programme in 2018 emphasized the importance of raising awareness among the students on communal harmony and protection of girl's rights during communal riots. The last programme in December 2019 organised a poster competition and games based on gender equality.

During the covid induced lockdown period, beginning in March 2020 the college organised a webinar on women's empowerment and the present generation. This webinar showcased the problems faced by the women of Bangladesh. In 2021 a programme titled "Diversity Matters" was conducted by the initiative of SWAYAM. "Women Empowerment in the Light of 21st century Globalisation" was the theme of the

gender sensitization programme in the post covid period in 2022. It showed how the impact of empowerment changed in the era of globalisation. The end of 2022 also witnessed two Awareness programmes by ICC and the Women's Forum respectively. It explained the guidelines of the Prevention and Prohibition of Sexual Harassment Against Women, and theprocedure of lodging complaints and redressal of complaints through this Cell. The second awareness programme focussed on communal harmony and women's rights. Gender sensitization programmes during the covid period showed the strong commitment of Kidderpore College to gender equality in a difficult time.

In March 2023 the emphasis of the gender sensitization programme was on cyber crimes against men and women. The theme of the programme was 'Digit All: Innovation and Technology for Gender Equality'. The second programme held in October was a workshop for freshers by the anti-ragging cell. It focussed on the psychology of students who resort to ragging. A memorandum of understanding was signed with Harimohan Ghosh College in 2023 for women's empowerment.

The Challenge: In the context of Kidderpore College, students hailing primarily from low-income groups with strong socio-religious stereotypes is a challenge to gender equity.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

    1. **Green audit / Environment audit**
    2. **Energy audit**
    3. **Clean and green campus initiatives**
    4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The cultural activities of Kidderpore College between 2018-2023 celebrated the true spirit of communal harmony, humanitarianism, democracy, richness of Indian culture and unity in diversity. The strong cultural commitment of the college was reflected in the multifaceted programmes organized during the last five years. The college thus upheld its motto of creating an inclusive environment.

Proud citizens of the largest democracy: Besides hoisting the tricolour every year on Republic Day and Independence Day, an interesting feature of Kidderpore College is the youth parliament. Youth parliament is a platform to promote lively debates and discussions on all aspects of India by students as well as teachers. The Electoral Literacy Club creates awareness of voting rights among students. Parades by the National Cadet Corps (NCC) on various occasions, in the college campus show active student participation in democratic processes.

Religion No Barrier: Joyous celebration of Saraswati Puja, Iftar party, Basanta Utsav and Rabindra Swaran every year by the students, teaching and non-teaching staff of the college irrespective of their faith show the unifying force of religion.

Language- A Cultural Symbol: Celebration of Bhasha Diwas on 21st February, Hindi Diwas through cultural programmes becomes the meeting point of different Indian cultures in the college campus. Moreover, the college has the unique distinction of offering five different languages – Bengali, Hindi, English, Urdu and Persian. The main objective of Mother Language Day celebration is to promote respect for all languages among students.

Promoting creativity amongst the underprivileged: In 2018 the college organized a sit and draw competition for the slum children to promote their hidden talent. The competition included 100 participants. The college also extends its support by free coaching to the underprivileged children of the adjacent slum areas.

Health Check- up for the underprivileged: In 2018,2023 a free health check- up , eye check up camp was set up by the college for the underprivileged population of the local slum areas.

Healthy Body Healthy Mind: Kidderpore College has organized yoga workshops for the moral and material well-being of the students. It has created an awareness on the healing power of this ancient discipline among students. It also enables the student to enhance the power of concentration and bring discipline into their lives.

Clean Environment: The primary objective of the '*Safai Aviyaan*' campaign in the college in 2018 was to create a disease-free environment through extensive tree plantation.

Humanitarianism and Life Saving Blood: As a crucial step forward towards humanitarianism, in August 2019, 2023 the college organized a voluntary blood donation camp among the students.

Responsible Citizens: The aim of the 2020 Consumer Rights Awareness Programme was to make the students aware of their rights as consumers. The programme included 52 participants.

Located in an area where the local population belongs primarily to the minority group, Kidderpore College has created a space of communal harmony, tolerance and mutual respect for all individuals.

File Description	Document
Upload Additional information	**View Document**
Provide Link for Additional information	**View Document**

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE-1

INTERSECTIONS – The Annual Journal of the Department of English, Kidderpore College

1. **Title of the Practice:**

The Department of English, Kidderpore College publishes its annual journal, named *Intersections – A Journal of Literary and Cultural Studies*.

1. **Objectives of the Best Practice:**

The primary objective of this practice is to publish high quality research papers, written in English, by faculties, research scholars and students, drawn from a variety of disciplines and not limited to works of literature only.

1. **The Context**:

Journals are published by both academic and non-academic institutions and bodies, of national and international repute. The members of the Department of English, KidderporeCollege, in keeping with this practice, endeavourto publish academic articles and book reviews which are at par with highest standard of academic ethics. The journal is dedicated towards

1. **The Practice:**

The online journal is usually published every September. The journal is open-access, double blind peer-reviewed, and has the ISSN number 2583-1542. The journal has a definitive board of advisors and reviewers, as well as a board of editors, who are all senior facultymembers of various institutes of national and international acclaim. Our honourable principal, Dr.AbhijitGanguly, is the chief patron of our journal.

1. **Evidence of Success:**

The journal has till now published two complete issues, and they are all available online on the following website: https://intersectionsonline.in/kidderpore-college/ . All the published articles can be read for free on this website. The Department is working on the third voume right now.

1. **Problems Encountered and Resources Required:**

Problems Encountered: One of the biggest problems encountered had been to find proper resource persons who would agree to grace the various positions of advisors/reviewers for this journal. Along with this the funding needed to run a journal is a problem that the members are still trying to figure out.

Resources Required:

1. Adequate funding for formation of website.
2. Finding resource persons.
3. Spreading the information about the journal, the CFPs, so that interested scholars, students and academicians can submit their articles.

BEST PRACTICE-2

SOHOPATHI- Kidderpore College Community Education Centre

1. **Title of the Practice:** Kidderpore College Community Education Centre which is named Sohopathi.

1. **Objectives of the Best Practice:** These weekly classes assist the children with their regular school work and other cocurricular activities. We support them through regular distribution of

copies and stationery, Children with special needs are given individual attention.Nutritious tiffin is given to them after class.

1. **The Context**: The students of our college conduct these special classes to educate the underprivileged children of the local neighbourhood. These children have little or no access to quality education and the mission is to guide them through the path of quality learning.

2. **The Practice:** These classes are conducted weekly. Our students assist the children with their regular school work and address any queries or doubts they may have regarding their studies. They also find assistance with other cocurricular activities.

Children with special needs are given individual attention. Nutritious tiffin is given to them after class. Since they come from economically weaker sections of the society, we try to support them through regular distribution of exercise copies and stationery.

.

3. **Evidence of Success:** The active participation of the students and members of the local community is a sign that our college's mission of creating awareness through these campaigns has been successful. The children eagerly look forward to the classes and study together with great enthusiasm

4. **Problems Encountered and Resources Required:**

Language becomes a barrier in communicating with Bengali-speaking students.Classes have to remain suspended during University examinations and vacations.

Initially college had funded the initiatives. Thereafter teachers have been donating voluntarily to support our endeavour.

5. Notes- Since its inception, Kidderpore College has dedicated itself to the practice and promotion of academics. Our aim is to extend our support to those who have the potential to achieve success through education. We believe that only education can uplift our society. To that end, we are trying to help those children who have dreams in their eyes but do not have the means to turn them into reality. Through these classes we hope to nurture their potential and guide them to success.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Kidderpore College is situated in the south west corner of Kolkata-Kidderpore. It was a humble beginning, but a dream come true for our founder Jitendra Nath Bandyopadhyay. It was a bold step and a very desirable one as this locality did not have a college although there were students who were keen on higher education. The college has gone on determined in its goal of providing quality education to the students of the locality. Demographically this area is populated with people who are economically weaker and first generation learners. Their educational background is very poor due to poverty and other socio-economic conditions of the area. Located close to a dock area, the college gets students hailing from Bihar, Odisha, Uttar Pradesh and West Bengal. This area also has many Urdu-speaking people. The college was established with the aim to provide quality education to the local community for the long-term upliftment of the area.

Our college reflects the pluralist nature of our country with students nurturing their own language and religion. At the same time, they come into contact with students speaking different languages and practicing different religious faiths. This paves the way for interaction and exchange, exposure to different cultures, and makes way for bonding and friendship, which is so very essential in this multicultural country to proceed on the path of progress and development. Since they are the citizens of India, this training goes a long way in inculcating in them the values of patience and tolerance. It teaches them that differences lead to diversity, but this does not necessarily mean division and disintegration. Kidderpore College provides the ambience where the students can learn the values of inclusion and cooperation, sympathy and understanding without which our country would not be able to battle the multitude of problems that appear in its path.

Most of our students come from very humble backgrounds, and since many of them are from the locality, they do not have to travel far and this saves them both money and time. Their resources are limited and the nearness of the college enables them to avail of higher education without much difficulty. The location of the college provides the students with the opportunity to serve the needy and the destitute through our NCC, NSS and various other community-oriented social service schemes. We are surrounded by people who live in their humble dwellings battling life with their meager income. The NSS organizes blood donation camps and eye check-up camps and the main beneficiaries are those people who stay in the vicinity. These people are poor and such activities on the part of the college go a long way in helping them, and also in building a bridge between our neighbours and the college. The students learn the value of community service and the fact that education not only means earning degrees

but extending a helping hand to the helpless and the weak.

Languages connect people and hence students of many languages get to know not only the language they study but also the languages being studied by the others. The distinctiveness of our college lies in the fact that it offers courses in 5 languages. These are English, Bengali, Hindi, Urdu and Persian. India is a multilingual country. Our college gives ample scope to the students to choose wisely and to study the language of their choice. It teaches them to celebrate unity in an ambience of diversity. Thus, our college celebrates Saraswati Puja, Iftar, Rabindra Smaran, Hindi Diwas, International Mother Language Day – celebrations which transcend all barriers created by language, religion and culture. Students participate in all these events irrespective of their social, cultural and religious identities.

The teachers in this college understand their students well and give their best to make lessons comprehensible for them. Many students in this college belong to the Scheduled Caste, Scheduled Tribe and Other Backward Class category. Kidderpore College is committed to imparting the best possible academic experience to them so that they rise above socio-economic barriers and shine in their chosen careers.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Our institution organizes National and International Seminars and Conferences sponsored by ICSSR-ERC and West Bengal Urdu Academy. The College helped in motivating the students and convincing them to avail of the opportunity to be vaccinated in a Covid-19 Vaccination drive organised by the Health and Family Welfare Department in coordination with the Higher Education Department, West Bengal. Dedicated teachers accompanied their students to these camps even during such a time of crisis. During pandemic the teachers supported some needy students with mobile recharge, mobile handset and other financial assistance. During pandemic the college including the Alumni extended support in the local neighbourhood by distributing food, medicines and other essentials

Concluding Remarks :

Kidderpore College had started its journey in 1966. Since then, it has developed into a centre of quality education, improving the lives of its young learners. It has completed two cycles of NAAC accreditation, the first in 2004 and the second in 2016. In the second cycle it received a 'B' grade from the NAAC Peer Team.

The college has tried its best to work on the suggestions given by the NAAC Peer Team. We are committed to providing quality education to the students of the locality. We are trying to promote an inclusive environment which celebrates diversity while creating an environment conducive to academic success. Many students who have studied in this college are now pursuing higher education or are placed somewhere in the industry or, in the profession. Ours is one of the few colleges under the University of Calcutta to boast of a multilingual culture. While problems remain, our college tries to do its best so that the students go out in the world, well-equipped with the skills and knowledge required to find their station in life. The institution which had been the realization of a dream of our founder, Sri Jitendra Nath Bandyopadhyay, has come a long way from its humble beginnings and has made a name for itself not just in academics but also in many aspects of curricular and extra-curricular activities.

We sincerely hope that we fare better in the third cycle of accreditation and continue forward with our mission to ensure sustainability of the initiatives taken and achieve academic excellence.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>312</td><td>23</td><td>0</td><td>28</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>334</td><td>21</td><td>0</td><td>23</td><td>0</td></tr></table> Remark : As per clarification received from HEI, and changes done according to the above related metric id 1.2.1, thus DVV input is recommended.
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 1381 Answer after DVV Verification: 681 Remark : As per clarification received from HEI, thus DVV input is recommended.
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website* Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: C. Feedback collected and analysed Remark : As per clarification received from HEI, thus DVV input is recommended.
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
579	932	508	816	770

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
579	932	508	816	770

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1339	1339	1339	1339	1339

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1354	1344	1344	1344	1344

Remark : As per clarification received from HEI, thus DVV input is recommended.

2.1.2 | *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
12	15	8	21	15

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
12	15	8	21	15

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
608	608	608	608	608

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
614	609	609	609	609

Remark : As per clarification received from HEI, thus DVV input is recommended.

3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	13	9	2	12

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
09	07	07	03	07

Remark : As per clarification received from HEI, and excluding world yoga day Student Oriented Seminar on Preparation of Exams Communal Harmony and Women's Right Workshop on Yoga Disability: Concept and Awareness Webinar on the Birth of Mir Taqi Mir : "Hayat Ur Fun" Nationalism, Secularism, and Pluralistic Traditions of India Women's Emancipation & Present Generation People with Special Needs, thus DVV input is recommended.

3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
29	9	21	25	60

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
02	04	11	10	06

Remark : As per clarification recieved from HEI, and Publication in the current UGC CARE with ISSN will only be considered, thus DVV input is recommended.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers**

in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
24	20	14	9	14

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
21	11	10	07	09

Remark : As per clarification received from HEI, and calender year to be considered, thus DVV input is recommended.

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
25	8	14	7	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	00	04	02	04

Remark : As per clarification received from HEI, and excluding awareness programs on the generic themes, and days celebrations, thus DVV input is recommended.

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :
Answer After DVV Verification :23
Remark : As per clarification received from HEI, thus DVV input is recommended.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27.42	4.65	4.86	8.58	13.51

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
25.21	4.60	4.79	7.61	10.21

Remark : As per clarification received from HEI, and expenditure for infrastructure development and augmentation only to be considered, thus DVV input is recommended.

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**
Answer before DVV Verification : 46
Answer after DVV Verification: 44

Remark : As per clarification received from HEI, and computers available for the students use only to be considered, thus DVV input is recommended.

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

   1. Soft skills
   2. Language and communication skills
   3. Life skills (Yoga, physical fitness, health and hygiene)
   4. ICT/computing skills

   Answer before DVV Verification : A. All of the above
   Answer After DVV Verification: B. 3 of the above
Remark : As per clarification received from HEI, thus DVV input is recommended.

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
34	33	7	5	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

| 08 | 02 | 01 | 00 | 00 |

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
103	164	336	234	41

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
103	164	336	234	41

Remark : As per clarification received from HEI, thus DVV input is recommended.

| 5.3.2 | **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

    5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**
        Answer before DVV Verification: |
|---|---|

2022-23	2021-22	2020-21	2019-20	2018-19
24	9	2	11	14

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
15	06	02	11	12

Remark : As per clarification received from HEI, and All activities conducted under an event will be counted as one event, thus DVV input is recommended.

| 6.3.2 | **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

    6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**
        Answer before DVV Verification: |
|---|---|

2022-23	2021-22	2020-21	2019-20	2018-19
5	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

0	0	0	0	0

Remark : As per clarification received from HEI, and financial support of less than Rs 2000 per faculty per year should not be considered, thus DVV input is recommended.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*
	6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	11	23	9	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
06	10	12	08	03

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
20	20	19	20	21

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
20	20	19	20	21

Remark : As per clarification received from HEI, and excluding multiple counting of the same teacher for the same academic year, thus DVV input is recommended.

7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : As per clarification received from HEI, thus DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2019	2256	2094	2534	2373

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2019	2256	2094	2529	2368

ID	Extended Questions
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
73.55	25.63	24.75	46.08	42.6

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
64.97	15.39	14.48	32.36	27.89